



## **HSPF PSYCHOLOGY CHECKLIST**

The following checklist is used by office staff with the application. This may serve as your guide for the paperwork being submitted by you or on your behalf.

### **REQUIREMENTS (POST-DOCTORAL)**

- \_\_\_ Completed Application
- \_\_\_ Application Fee \$100.00
- \_\_\_ Fully licensed Indiana Psychologist      License number \_\_\_\_\_
- \_\_\_ Positive response information (since having license issued)
- \_\_\_ Form A- at least 1500 hour internship (completed in not less than 12 months)  
within doctoral program
- \_\_\_ Internship listed on doctoral transcript
- \_\_\_ Form C- at least 1600 post-internship supervised hours with a minimum of 900 hours  
face-to-face client contact hours (completed in not less than 12 months) in a mental  
health setting

### **OR**

- \_\_\_ Form A- at least 1500 hour internship (completed in not less than 12 months)  
within doctoral program
- \_\_\_ Form B & C - Proof of completion of doctorate level practicum reflected on official transcripts (must  
have been completed post-masters, post-basic practicum of 400 hours and completion of 48 semester or  
72 quarter hours taken for academic credit in an applied clinical, counseling, school or other related  
graduate program)

\_\_\_ **Doctoral level practicum and post-internship hours may be combined and must total 1600 supervised hours with a minimum of 900 hours of face-to-face client contact**

\_\_\_ The verification form(s) for doctoral level practicum experience shall be completed and signed by the director of training or designee of the doctoral program; one form must be submitted for each practicum experience.

\_\_\_ The verification for post-internship experience shall be completed and signed by each psychologist who provided supervision during the post-internship experience.

\_\_\_ All forms must be completed and signed by an HSPF (or out of state equivalent) supervisor.